

Library Board Minutes March 19, 2008

APPROVED

STATE OF TEXAS 3

COUNTY OF TARRANT 3

CITY OF BEDFORD 3

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 1805 L. Don Dodson Drive, on the 19th day of March, 2008 to review items on the regular agenda and hear staff reports, with the following members present constituting a quorum:

Ralph Chaney, Chairperson
Ed Patterson, Vice-Chairperson
Linda Jordan
Marianne Lanoue

Excused Absence:

Brigitte Gimenez
Judy Jones, Secretary
Scott Probasco

Also Present:

Maria Redburn, Library Manager

Guests:

Patt Dreyer
Chris Brown
Deborah Chaney

(The following items were considered in accordance with the official agenda posted on the 14th day of March 2008)

CALL TO ORDER / GENERAL COMMENTS

APPROVAL OF MINUTES

- 1. The minutes from the regular meeting of February 20, 2008 were unanimously **APPROVED**.

NEW BUSINESS

- 2. Beautification Commission Cleanup Day
Deborah Chaney

DISCUSSION/ACTION

April 19th will be a City-wide clean up day. The Beautification Committee is looking for volunteers from area groups and organizations to clean city public areas.

The Library Board members will clean the main library and the new library location. Chairperson Chaney will pick up supplies from Meadowpark Athletic Complex by 8:30 am. We will begin at the main library.

Volunteers from the Library Board:

Chairperson Chaney
Vice-Chairperson Patterson
Marianne Lanoue will assist until 10:00 am
Maria Redburn will assist before and after her daughter's soccer game

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3. Library Budget Goals & Objectives for FY 2008/2009

DISCUSSION/ACTION

Maria handed out goals and 2007/2008 budget information. Board members are asked to email Maria and copy to group any input or suggestions by mid April. The new budget information will be available at the May meeting.

Volunteer opportunities are available at the library. The library has implemented a system to facilitate background checks. These checks are needed for adults 18 years or older. Anyone volunteering at the library will have a background check. Library Board members may also volunteer to be checked.

NEW LIBRARY BUSINESS

4. Library Tour and Focus Group

DISCUSSION/ACTION

The staff will be pulling out of date books, mostly reference books, between now and the time to move to the new library to minimize books to be moved.

The Library Board will meet April 12th at 8:30 am for a tour of libraries:

Dallas Public Library

Allen Public Library

Carrollton Public Library (which is a refurbished Food Lion)

5. Focus Group Committee Report

DISCUSSION/ACTION

Maria said a portable roadside sign will be used to advertise focus group information. At the Rustic Woods HOA meeting on Wednesday, March 26, information will be given out. Patt Dreyer brought press releases and fliers that should be given to groups about Focus Group meetings.

Patt Dreyer and Board Member Jordan brought lists of groups in the city for all to share the job of contacting them to let them know the Library Board and the Friends of the Library will have their Focus Group meeting on Wednesday, April 16th.

The Library Board will approve the March meeting minutes, adjourn and then go to the Focus Group meeting. A motion for this was made by Vice-chairperson, Ed Patterson and was seconded by Chairperson Chaney. The Board unanimously approved.

6. New Library Information

DISCUSSION/ACTION

Maria Redburn said a CAD drawing is not available for the new building. The architect will have to capture building details to create drawings before designing prototypes.

REPORTS

Library Manager Report:

See attached.

BOARD COMMENTS

None

APPROVED

CITY COUNCIL LIAISON REPORT

None

CITIZEN COMMENTS

None

ADJOURNMENT

With no further business, the Board adjourned at 8:15 p.m.

**Judy Jones, Secretary
Bedford Public Library Advisory Board**